

CAREER OPPORTUNITY

Full-time Member Services Representative

If you enjoy working with people, we'd like to talk to you!

Biggar & District Credit Union requires a **Full-Time Member Services Representative**. In this role, you will provide excellent member service by processing financial transactions like deposits, withdrawals, and bill payments. You will also respond to members' concerns, assist in identifying their needs, and provide and promote solutions. This position reports to the Member Services Team Leader. You'll be required to work in Biggar, Landis, and Perdue.

You must be a team player with a positive attitude toward learning and change; you must display initiative, and attention to detail, and be friendly, outgoing, and reliable. Experience in customer service and cash handling, a minimum Grade 12 education, and a working knowledge of computers and technology are required.

***Why work here?** We offer a competitive compensation structure, 8% matched superannuation, and comprehensive group benefits, with a Health Care Spending Allowance. You would work with a committed team in a challenging, rewarding, and fun environment. Career advancement opportunities and continuous learning and development also make this a great place to work!*

Biggar & District Credit Union proudly supports the communities we serve, and it is our people that make this happen. If you would like to be part of our team, apply by *Friday, May 30, 2025 at noon* by sending your resume and a cover letter to humanresources@biggarcu.ca.

We appreciate the interest of all applicants; however only those under consideration will be contacted.

